

**NC ASSOCIATION OF COUNTY CLERKS
BUSINESS MEETING
Electronic Meeting via Zoom
Wednesday, March 25, 2020
3:00 P.M.**

The North Carolina Association of County Clerks held a Business Meeting at 3:00 P.M. on Wednesday, March 25, 2020. The meeting was held electronically using Zoom meeting software and was hosted by Trey Allen, Associate Professor of Public Law and Government, UNC-School of Government. The 2020 Annual Conference was postponed to September due to the COVID-19 pandemic flu outbreak resulting in federal and state directives limiting public gatherings. The purpose of the meeting was to approve the slate of officers for the ensuing year, to approve an increase in the membership fees, and to make announcements of upcoming events.

Officers Participating

Jason Robinson, President – Scotland County
 Donna Buff, Vice-President – Gaston County
 Trisha Hogan, Secretary – Transylvania County
 Debbie Harris, Treasurer – Davidson County

Directors Participating

Denise Hogan – Wake County
 Lauren Linker – Cabarrus County
 Melissa Long – Pender County
 Lindsay Ray – Chatham County

Others Participating

Trey Allen, Associate Professor of Public Law and Government, UNC-School of Government
 Jason King, Director of Education and Conferences, NC Association of County Commissioners
 Carla Stowe, Program Manager, Local and State Government Group

Call to Order

President Jason Robinson called the meeting to order at 3:06 P.M.

Invocation

Vice-President Donna Buff offered the invocation.

Attendance

A total of 35 members participating was required in order to meet quorum requirements. Participating members reported their attendance to the Secretary via email. A quorum was met with 44 members participating.

Clerks and Deputy Clerks participating were:

Mary	Anderson-Faison	Halifax County
Carolyn	Barger	Rowan County
Julie	Bennett	Washington County
Carol	Bowden	Wayne County

Donna	Buff	Gaston County
Sarah	Call	Wilkes County
Denise	Cannon	Anson County
Dena	Cook	Richmond County
Kym	Crowell	New Hanover County
Karen	Davis	Camden County
Kay	Draughn	Burke County
Maria	Edwards	Bladen County
Renee	Fleetwood	Hertford County
Tory	Frink	Alamance County
Jared	Galloway	Brunswick County
Jennifer	Gamble	Lee County
Tanya	Gentry	Yadkin County
Yvonne	Gilyard	Wake County
Jessica	Godard	Martin County
Rachel	Hammer	Carteret County
Debbie	Harris	Davidson County
Denise	Hogan	Wake County
Trisha	Hogan	Transylvania County
Mary	Hunnicut	Perquimans County
Debra	Ivey	Southwestern COG
Sonya	Johnson	Lumber River COG
Vickie	King	Lenoir County
Lauren	Linker	Cabarrus County
Melissa	Long	Pender County
Cheryl	Mitchell	McDowell County
Katie	Mosher	Beaufort County
Stacy	Moyer	Davie County
Courtney	Norfleet	Pamlico County
Phyllis	Nowlen	Cleveland County
Penny	Owens	Tyrrell County
April	Radford	Cape Fear COG
Lindsay	Ray	Chatham County
Brenda	Reaves	Person County
Jason	Robinson	Scotland County
Angela	Stacks	Gaston County
Debra	Weary	Granville County
Kaitlyn	Warren	Chatham County
Andrew	White	Brunswick County
Laura	Williams	Moore County

Welcome

President Robinson welcomed everyone to the online meeting. He stated these are unprecedented times and thanked everyone for being flexible and patient as the Association determined the best way to conduct the business meeting.

Items of Business

There were only two items of business on the agenda that required action. First was an increase in the membership dues to cover credit card transaction fees. The membership period will occur before the Association meets again. The second item was the approval of the slate of officers. This item was required so the new officers could assume their responsibilities and serve a full term. Since the members were participating remotely, the vote was made by unanimous consent. Objections would be dealt with accordingly, if any.

Membership Dues for 2020-21

Treasurer Debbie Harris presented this item for approval. At the November Business Meeting it was announced that a request to increase the membership fee was forthcoming. Due to our new partnership with the NCACC, we are now able to use their portal for online registrations. The credit card companies charge a percentage of the transaction in fees. The Association cannot absorb those costs, so it was determined that the appropriate action was to increase the membership from \$50 to \$55 beginning with the FY 2020-21 membership year. Membership fees will be due during the first quarter of the fiscal year – July 1- September 30.

Julie Bennett moved to approve the increase in the membership fee from \$50 to \$55, seconded by Lindsay Ray. The motion was approved by unanimous consent and without any objection.

Election of Officers for 2020-21

On behalf of the Nominating Committee Chair Laura Williams, President Robinson presented the following slate of officers for the 2020-21 year:

President
Donna Buff, Gaston County
Vice-President
Trisha Hogan, Transylvania County
Secretary
Debbie Harris, Davidson County
Treasurer
Lindsay Ray, Chatham County

Directors	County	Year of Appointment	Term Length	Term Ending
Melissa Long	Pender	2020	1-year	2021
Lauren Linker	Cabarrus	2020	1-year	2021
Debra Ivey	Southwestern COG	2020	1-year	2021
Vickie King	Lenoir	2020	1-year	2021
Phyllis Nowlen	Cleveland	2020	1-year	2021

Julie Bennett moved to approve the slate of officers for the 2020-21 year as presented, seconded by Mary Anderson-Faison. The motion was approved by unanimous consent and without any objection.

President Robinson stated it has been a privilege to serve as President of the Association for the past year and he very much enjoyed his service. He wished everyone the best as we navigate through these unprecedented times. He asked everyone to be safe and to practice social distancing to protect the health and safety of others.

Next Business Meeting

The next meeting of the Association is scheduled for Friday, August 14, 2020 during the NC Association of County Commissioners Annual Conference in Cabarrus County. Further information will be forthcoming.

Other Business and Announcements

The 2020 Annual Conference will be held in Cabarrus County, co-hosted by Davidson County, on September 9-12, 2020.

The 2021 Annual Conference will be hosted by New Hanover County and Pender County in Wrightsville Beach on April 21-23, 2021.

Wake County Clerk to the Board Denise Hogan has announced her retirement effective June 30, 2020. President Robinson wished her the best.

President Robinson will email the oaths of office to the new officers and directors.

Julie Bennett reminded everyone the Outstanding Clerk of the Year will be awarded and presented during the Annual Conference in September.

President Robinson added that the Annual Conference will have great presenters. He noted the Great Wolf Lodge has been great to work with and was very accommodating as we worked to postpone the event.

Trey Allen suggested everyone who participated in the online meeting today email Secretary Trisha Hogan so they could be included in the record. He congratulated the new officers.

Adjournment

Phyllis Nowlen moved to adjourn the meeting at 3:20 P.M., seconded by Tanya Gentry and Yvonne Gilyard simultaneously and unanimously carried.



Donna Buff, President



Debbie Harris, Secretary

Date Approved: 8.14.2020