

Risk Management Pools

Liability and Property | Workers' Compensation
(919) 719-1100 • Fax (919) 719-1101

Appeals Form

The NCACC Risk Management Pools allow its Members to file an Appeal with regard to disputes concerning the administration of the Pools. The Appeals Form must be completed to initiate the Appeal. You are also encouraged to provide supporting documentation in support of the Appeal.

The Pools have [Appeals Policies and Procedures](#) that outline the review of Appeals. The [Appeals Policies and Procedures](#) provide for a three (3) step process for the review of Appeals. We will advise you of our decision in writing and reference the basis of our decision to grant or deny the Appeal.

The form and supporting documents should be returned to: NCACC Risk Management Pools, 215 N. Dawson St., Raleigh, NC 27603. If you have questions, contact us at (919) 719-1100.

Your Name: _____	Date: _____
Title/Position: _____	Phone: _____
Name of Member Group: _____	
Address: _____	
County Manager or Executive Director of the Member: _____	
This is an Appeal for the Liability & Property or Workers Compensation Pool? (Please Circle One)	
Date advised by the NCACC Risk Management Pools of the action/decision that is the subject of this dispute: _____	
What is the basis of the Appeal (explain)?	
What is the remedy being requested?	
Please list the documentation being provided in support of your Appeal.	

If you require additional room for explanation than what is provided, include a second sheet.