

Video Request Form

Please print clearly to avoid any delays.

Member name: _____ Date: _____

Requester's name: _____ Title: _____

Phone number: _____ E-mail address: _____

Delivery address (note: we cannot ship to P.O. Boxes):

_____ Suite: _____

City: _____ State: _____ Zip code: _____

Video selections:

Choice 1 video # _____ Title: _____

Choice 2 video # _____ Title: _____

Choice 3 video # _____ Title: _____

Date videos are needed: _____

Video rentals are good for a four-week period of time. Please rewind all videos before returning them. Any video borrowed that is not received in NRSC's office **by 5 p.m. on the due date** will be subject to a late charge of **\$15 per day/per video**. Members will be directly responsible for these fees. Videos received after the due date will be considered late, and a fee shall be charged for each day late up to the maximum charge of twice the full replacement cost of the video. Members must return videos via an express delivery service that will track the shipment and provide full insurance for the value of the shipment. Members not insuring videos for their full value will be responsible for any loss or damage to the videos during return shipment.

Signature of person requesting video: _____

Please fax form to NCACC Customer Service at (919) 719-1105. You will receive an e-mail or phone confirmation back within 72 hours. If you do not, please contact us at (866) 237-9163 to confirm receipt.