

LGFCU Excellence in Innovation Award Project Evaluation

Project ID	IGC-2
Title of Program	Youth Volunteer / Intern Program
Program Category	Intergovernmental Collaboration
Submission Date	5/26/2016 4:51:45 PM
County	Warren
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County Manager	Linda T. Worth
Supervisor	Linda T. Worth
Implementation Date	12:00:00 AM
FLSA Designation	Exempt
Project Team Members	Angelena Kearney-Dunlap, lead. Team consists of all Department Heads that accommodate a student during the year. Crystal Smith, Coop Extension Alicia Giddiens, Senior Center Cheryl Reddish, Librarian Lisa Alston, HR Manager

Description of Productivity Improvement

Warren County, NC "Student Volunteer / Student Intern" Program

Initiated by Warren County Board of Commissioners, the Clerk to the Board has established the program from the ground up. The Clerk to the Board of Commissioners and/or Deputy Clerk hosts students with an "Orientation" on-site in the County Manager's office, or pay a visit to the three (3) local high schools to introduce the "Warren County Government Student Volunteer" program to students and school staff at the beginning of each school year. (Orientation agenda attached.)

High School students who are required to do at least 60 volunteer hours before graduation, apply for volunteer opportunities within Warren County governmental offices. The student indicates the department(s) of interest and his/her application is circulated to those departments for first consideration. (An application is attached.)

Warren County employees are encouraged to give students meaningful duties to perform and during down-time, they allow students to shadow employees as well as, converse with them regarding: job duties, educational requirements, etc. Students are responsible to keep a record of their individual volunteer hours.

At the end of the school year, certificates are issued to student participants showing students' name, high school attended, number of volunteer hours earned. The certificate is then signed by the Warren County Manager and Department Head from area student volunteered.

The County's 15 minute weekly radio program has featured Student volunteers as host and as guests on several occasions.

The Warren County "Student Volunteer / Student Intern" program was established to encourage students to return to their County with a desire to have a career in local government and a strong sense of giving-back to the community as a productive citizen, engaged and having a positive influence.

For more information regarding the Warren County "Student Volunteer / Intern Program contact Angelena Kearney-Dunlap, Clerk the Board of Warren County Commissioners:

Office: 252-257-3115

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Description of why this project was initiated

Students gain an overview of County Government in hopes they will return after formal education to be a productive member of the county staff and a tax payers in the county.

Quantifiable results (sustainability, cost savings, cost avoidance and/or a higher level of service).

Indication of what resources were used and what was done with any accrued time savings

See email provided to Matt

Other descriptive information